

VIP Morning Tours

Deadline: November 20, 2009



Radiological Society of North America
95th Scientific Assembly and Annual Meeting
November 29–December 4, 2009
McCormick Place, Chicago
RSNA.org/exhibitors

Exhibitors can conduct a private pre-show meeting/demonstration to a group of their customers prior to the Technical Exhibits hours of operations on Monday, November 30 through Thursday, December 3. To request a VIP Morning Tour, please submit this form with a list of attendees and payment to RSNA for approval by Friday, November 20. Please review the following guidelines prior to applying. A separate form must be submitted for each tour.

- A single group of registered attendees cannot exceed 30 people. Companies are limited to (4) groups per day.
- The complete list of meeting attendees must be submitted no later than Saturday, November 28 to the Exhibitor Help Center.
- Attendees must be registered for the annual meeting.
- VIP Morning Tours are scheduled on Monday, November 30 – Thursday, December 3 from 8:00 a.m. to 10:00 a.m., with the last group entering the hall before 9:30 a.m. NO early morning meetings will be approved for Sunday, November 29.

- Companies will be responsible for providing escorts to and from these entry points:

Points of entry – *check-in desk will be available at each location*

Hall A, South Building: Grand Concourse, Level 3 (east entrance)

Hall B, North Building: Grand Concourse, Level 3 (right of escalators)

Hall D, Lakeside Center: Hall D, Level 3 (east entrance)

- Only liquid refreshments can be served and must be distributed within the booth area.
- All VIP Morning Tours must remain in compliance with all RSNA Rules and Regulations.
- There is a \$100 charge per tour per day. Multiple tours on a given day will be charged at the following rates: 2-3 Groups – \$150; 4 Groups – \$200.

Exhibiting Company Information

Exhibiting Company		Official Contact	Booth Number
Telephone	Fax	E-mail	

Meeting Information

Choose Day:

- Monday 11/30 Tuesday 12/1 Wednesday 12/2 Thursday 12/3

Choose Time:

- 8:00 a.m. 8:30 a.m. 9:00 a.m. 9:30 a.m.

Booth Escort's Name

Booth Telephone or Escort's Cell Phone #

I have read, understand and agree to the RSNA Rules and Regulations and to the guidelines pertaining to VIP Morning Tours.

Agreed to

Signature of Main Exhibit Contact

Date

Return your signed VIP Morning Tours form with attendee list to:

Before November 20, 2009

1-630-590-7720 (fax)

After November 23, 2009

Exhibitor Help Desk (onsite)

Payment Information

\$ _____ #() Group(s)
Amount

- Check (drawn on a U.S. bank in U.S. dollars) payable to RSNA
By sending your check to us, you authorize RSNA to convert the check into electronic funds transfer. Please be aware that your bank account may be debited as soon as the same day we receive your payment.

Visa MasterCard American Express

Discover Diners Club

(use same credit card for each order)

Credit Card Information

Card Number

Exp Date

Name as it appears on Card

Signature