

International Exhibitor Information



Radiological Society of North America
95th Scientific Assembly and Annual Meeting
November 29–December 4, 2009
McCormick Place, Chicago
RSNA.org/exhibitors

The RSNA annual meeting has been designated a bona fide International Trade Fair by the United States Department of Commerce. As such, under the provisions of the Fair Trade Act of 1959, exhibitors from outside the United States can enter their goods into the United States under temporary bond.

Duty Free

Goods entered under this type of bond must, however, be shipped out of the United States within 30 days of the close of the RSNA meeting in order to avoid duty and penalty charges.

RSNA has contracted with **Rogers Worldwide** for freight forwarding and customs clearing services. For more information on temporary import bonds or other questions regarding shipping your materials from overseas, contact:

Jeanette Mucha
Rogers Worldwide
1550 E. Higgins Road, Suite 106
Elk Grove Village, IL 60007
1-847-806-9200
1-847-806-9204 (fax)
1-847-970-8017 (mobile)
[jmucha@rerogers.com](mailto:jmuch@rerogers.com)

Additional information on international freight forwarding requirements is located in the Shipping and Transportation section of this Service Kit.

Rules and “Rulers”

Rule 9, Exhibit Design, of the Exhibitor Rules and Regulations, provides specific guidelines for booth configurations. Please note, however, that all measurements listed therein are stated in feet and inches. To assist exhibitors in using metric systems, the table below provides some basic conversions:

Feet & Inches		Metric Equivalent	Feet & Inches		Metric Equivalent
1'0"	=	0.30 m	30'0"	=	9.14 m
3'0"	=	0.91 m	50'0"	=	15.24 m
10'0"	=	3.04 m	80'0"	=	24.3 m
20'0"	=	6.09 m			

Weights & Rates

The delivery and removal of freight from the loading dock to exhibit space is drayage. Drayage rates are charged per CWT (100 pounds or approximately 45 kg). Exhibitors will be charged \$76.50 per 45 kg for each shipment received at McCormick Place. A minimum of \$153.00 will be charged for each shipment. Rates quoted are roundtrip. All drayage rates include removal of empty crates/cartons and storage during the exhibition by the drayage contractor.

Shipments can be sent up to 30 days in advance of the meeting to the general contractor's warehouse for storage. Please check the Freeman section of the RSNA Exhibitor Service Kit for rates.

The maximum live floor load in the North Building (Hall B), South Building (Hall A) and the Lakeside Center (Hall D) exhibit halls is 400 pounds per square foot (approximately equivalent to 6,400 kg per square meter). If your equipment and/or exhibit will meet or exceed this amount, please contact the RSNA Technical Exhibits Department.

Electrical Power Conversion

McCormick Place provides power at 120 volts, 208 volts and 480 volts at 60 cycles. Transformers are available to convert the facility's standard power to your specific requirements. Due to the large number of international exhibitors at the RSNA annual meeting, demand for this equipment is quite heavy. Therefore, we recommend that you contact the FOCUS ONE team at McCormick Place well in advance to reserve your equipment.

Questions about specific electrical service needs should be directed to:

FOCUS ONE
McCormick Place
1-312-791-6113
1-312-791-6159 (fax)
focusone@ampea.com
www.mccormickplace.com

Payment Policies

Many RSNA contractors will require onsite payment in U.S. funds. Please be certain to check with the various service contractors with whom you may be doing business to verify types of payments that will be acceptable (company check, travelers check, credit card, etc.).

Internationally Speaking

RSNA recommends that international exhibitors have at least one English-speaking representative onsite during the installation and dismantling periods.

Chicago is a cosmopolitan city with great ethnic diversity. In some cases, RSNA or its contractors may be able to arrange for laborers fluent in your native language. If not, the RSNA Technical Exhibits Department can assist you in arranging for an interpreter. Please call prior to the show to make these arrangements.

Questions, Comments, Concerns

The RSNA Technical Exhibits Department staff will be happy to answer your questions or assist you with any problems you may have. Please direct your inquiries to:

RSNA Technical Exhibits Department
1-630-571-7851
1-630-571-7837 (fax)
exhibits@rsna.org