

Important Security Information



Radiological Society of North America
95th Scientific Assembly and Annual Meeting
November 29–December 4, 2009
McCormick Place, Chicago
RSNA.org/exhibitors

In an effort to enhance the experience of each exhibiting company, RSNA asks exhibitors to review the following security precautions to protect their property before, during and after the meeting.

RSNA will provide perimeter security of the exhibit floor during setup, meeting and moveout. It is each individual exhibitor's responsibility to safeguard items of a compact or valuable nature. Security guards are available for hire. Any precautions that you take are in your best interest.

RSNA, Freeman and McCormick Place are not responsible for any loss or damage of merchandise. Nor are they responsible for personal injury to any exhibitor, respective employees, representatives or agents.

Prior to the meeting

- Never ship electronic equipment in the manufacturer's carton. Either place the carton inside a larger crate or have a special container built. Do not list the contents on the outside of your crates and use black shrink wrap when packing a pallet. Number and manifest each crate prior to shipment.
- Arrange for insurance to protect your exhibit and product against damage or loss from the time it leaves your premises until it returns. In most cases, a rider can be added to your present policies for a nominal cost.

During Setup and Moveout

- Freight shipments are the responsibility of the exhibitor. If someone from your company cannot oversee the exhibit until it is loaded onto outbound carriers, items of a desirable nature should be brought to the security room. Arrangements for pickup can be made through Freeman or the security supervisor.
- Keep in mind that items of a compact or valuable nature should never be left unattended. A security room is available free of charge for exhibitors to store these items overnight. This service is available from the beginning of move-in to the end of move-out. If overnight storage does not meet your specific needs, you can consider renting a security container or hire a booth security guard. Request forms can be found inside the RSNA Exhibitor Services Kit.
- Complete an accurate bill of lading for your shipper.

During the meeting

- Exhibitors and their representatives must wear their official identification badges at all times while on the exhibit floor and in meeting rooms. These badges are issued for your protection and identification. Badges must not be loaned or given to other individuals.
- No one will be admitted to the show floor without the proper credentials. It is the responsibility of the exhibitor to obtain badges for each person working in the booth.

McCormick Place

Additional information regarding McCormick Place emergency procedures can be viewed by checking the McCormick Place Web site at www.mccormickplace.com.