



## Chicago Restaurant Partners Technical Exhibits Catering Menu



**November 29, 2009 – December 3, 2009**

For questions or further information, please contact the  
Catering Representative assigned to your show floor:

**South & East buildings** – Erin Gross  
312-567-8164 or [egross@mpea.com](mailto:egross@mpea.com)

**North & West buildings** – Rhonda Lasee  
312-791-7259 or [rlasee@mpea.com](mailto:rlasee@mpea.com)

All RSNA 2009 catering orders must be submitted to  
Chicago Restaurant Partners no later than November 6, 2009.

## Welcome to McCormick Place Convention Center

**Chicago Restaurant Partners has exclusive food and beverage distribution rights within the McCormick Place Convention Center. All food and beverage items used to generate traffic to booths, service for exhibition staff and for events must be catered by Chicago Restaurant Partners. Distribution of food or beverage by sponsoring organizations and/or exhibitors must attain written authorization. Please contact a representative of Chicago Restaurant Partners for a copy of the authorization policies/request form. At no time will exhibitors be allowed permission to sell food or beverage.**

**Menus** - Menu selections and other details pertinent to your functions should be submitted to the catering department at least four weeks prior to the function date. The catering representative handling your event will assist you in selecting the proper menu items and arrangements to ensure a successful event. Events over 2,000 guests may require specialized menus. Our culinary team is happy to customize the perfect menu for your event.

**Pricing** - Prices quoted do not include 21% service charge or applicable sales tax unless otherwise noted. Prices are subject to change without notice; guaranteed prices will be confirmed when contracted.

**Guarantees** - An **estimated** guarantee is required 30 days prior to the event. A **preliminary** guarantee is required 14 days prior to the event. A **final** guarantee is due 7 business days prior to the event which can not be less than or greater than 10% of the preliminary guarantee or will be subject to an additional cost for increase or decrease in numbers. (a business day is defined as Monday through Friday). The final guarantee must be submitted by noon. If the guarantee is not received, Chicago Restaurant Partners reserves the right to charge for the number of persons/quantities specified on the contracted event order. Cancellations and reductions of guarantee are subject to full charges. Attendance higher than the guarantee will be charged the actual event attendance. Should attendance exceed the number specified in the final guarantee, Chicago Restaurant Partners will neither be responsible nor liable for serving these additional numbers but will do so on a first come, first serve basis as able. Guarantees increased less than 72 business hours prior to an event will be subject to a 10% increase on the price for each additional guest or increase.

**Event Timeline** - All service times are based on two-hour breakfast or lunch service or three-hour dinner service. Additional service time will be subject to additional labor fees. Event start or end times that deviate more than thirty minutes than contracted will face additional labor fees of \$37.50 per hour per staff assigned to the event.

**Beverage Services** - We offer a complete selection of beverages to compliment your function. Please note that alcoholic beverages and service are regulated by the Liquor Control Board, Chicago Restaurant Partners, LLC, as licensee, is responsible for the administration of these regulations: NO ALCOHOLIC BEVERAGES MAY BE BROUGHT ONTO THE PREMISE FROM OUTSIDE SOURCES; WE RESERVE THE RIGHT TO REFUSE ALCOHOL SERVICE TO INTOXICATED OR UNDERAGE PERSONS. NO ALCOHOLIC BEVERAGE CAN BE REMOVED FROM THE PREMISES.

**Contracts** - A signed copy of the contract outlining all catering services will be provided. The signed contracts state terms, addendum, and specific function sheets constitute the entire agreement between the client and Chicago Restaurant Partners. Secondary agents, acting on behalf of the primary client receiving services, may sign the contract in their behalf only with full payment in advance and an approval line of credit for additional orders. Any changes, revisions, additions or deletions to the banquet contract and banquet event orders shall be in writing and signed by both parties.

**Cancellations** - Any event cancelled less than 72 hours (3 business days) prior to the event will incur 100% of the estimated charges. Please note, for specialty menus or items a longer window of cancellation may be necessary, this is determined on an event basis.

**Payment** - An initial deposit in the amount noted on the Catering Contract is due payable, along with a signed contract, at the specified date on the contract letter to guarantee catering services. Full payment of the balance due, based on the final guarantee, is payable prior to the event. Payment can be made in cash, certified check or by an authorized credit card. For additions, a major credit card is required to guarantee payment of any replenishment or new orders requested during a show/function. These charges will be billed to the credit card unless payment is received at the end of the function/show.

**Booth/Meeting Room Labor Charges** - Each delivery is subject to a \$250.00 food and beverage minimum, which includes one delivery fee. Additional deliveries, orders under \$250.00 or non-food and beverage items are subject to a \$50.00 delivery fee. Should service staff be required for your event, service staff is available for \$250.00 per four-hour shift, per attendant, with a one-shift minimum. Early morning/late night exhibition floor events (before 6am/after 7pm) are subject to additional labor charges. Events that take place on a Holiday will be charged at time and a half.

**Exhibitor Responsibilities** - The exhibitor is responsible for supplying all tables or adequate space within their exhibition space as well as utilities necessary for food service through the show contractors. This includes the appropriate porter service arrangements made through show cleaning. It is the responsibility of the exhibitor to ensure that all services ordered from Chicago Restaurant Partners are in compliance with show regulations. It is also the exhibitors' responsibility to arrange for pickup of all food service related equipment. Charges incurred by damage or loss of any items contracted by the client through an outside vendor (i.e., linen, decorations, floral pieces, etc.) are the sole responsibility of the client.

---

### RSNA Rules and Regulations for Technical Exhibits

Exhibitors are prohibited from distributing food (with the exception of wrapped candy or mints). Beverages may be distributed from the exhibitor's booth by using the following guidelines:

1. Beverages may not be displayed as a promotion or to attract attendees.
2. Beverages may be distributed to an attendee only during the course of a meeting or conference within enclosed areas of the exhibitor's booth.
3. Beverages must be provided in generic cups or glasses supplied by the official convention center caterer.
4. Alcoholic beverages are strictly prohibited.

## Morning Essentials

Each gallon provides approximately 16 servings.  
Served in an insulated thermal dispenser with appropriate accompaniments, beverage napkins and disposable cups.

### Freshly Brewed Coffee, Decaffeinated Coffee or Hot Tea

*\$47.25 per gallon (3 gallon minimum)*

### Starbucks® Brewed Coffee, Decaffeinated Coffee or Tazo® Teas

*\$51.50 per gallon (3 gallon minimum)*

## Beverages

### Pepsi, Diet Pepsi and Sierra Mist (12 oz.)

Served with ice

*\$63.50 per case (24)*

### Chilled Juices, Orange, Grapefruit, Apple, or Cranberry

Served with ice

*\$68.00 per case (24)*

### Individual Half Pints of Milk

Whole, 2%, or Skim

*\$13.50 per 6*

### Perrier® Sparkling Mineral Water

*\$94.75 per case (24)*

### Aquafina® Bottled Water (20 oz.)

*\$82.75 per case (24)*

## Executive Upgrades

### Grand Brass Cappuccino/Espresso Service

*\$1,450.00 (8 hours or 425 cups, whichever comes first)*

### Fruit Smoothie Service

*\$1,050.00/\$1,700.00 (4hour/8 hour service)*

Executive upgrades subject to additional 175.00 one-time set-up fee. Please call for additional information.

## Sweet Tooth

### Assorted Hard Candies

*\$15.00 per pound*

### Assorted Miniature Hershey® Chocolates

*\$24.00 per pound*

## Miscellaneous

### Cubed Ice

*\$15.00 per 22 pound bag*

Service includes disposable cups and napkins.  
Minimum food and beverage order of \$250.00 per delivery.  
Please add 21% service charge and applicable taxes.

# Order Form

Please add 11.5% Sales Tax, 21% Gratuity and 3% Beverage Tax (soda and bottled water only)  
Minimum order \$250.00 per delivery, please. A \$50.00 delivery fee will be applied to all deliveries less than \$250.00.

Trade Show: RSNA 2009 Orders Due: November 6, 2009

Booth/Room Number: \_\_\_\_\_ Building: North South East West Building Level: \_\_\_\_\_

Contact: \_\_\_\_\_ On Site Contact: \_\_\_\_\_  
Company: \_\_\_\_\_ On site Cell# \_\_\_\_\_  
Address: \_\_\_\_\_ City, State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Telephone: (\_\_\_\_) \_\_\_\_\_ Fax Number: (\_\_\_\_) \_\_\_\_\_ E-Mail: \_\_\_\_\_

## Please place your order below:

Date: \_\_\_\_\_ Delivery Time: \_\_\_\_\_ a.m. p.m. End Time: \_\_\_\_\_ a.m. p.m.

\_\_\_\_\_

\_\_\_\_\_

Date: \_\_\_\_\_ Delivery Time: \_\_\_\_\_ a.m. p.m. End Time: \_\_\_\_\_ a.m. p.m.

\_\_\_\_\_

\_\_\_\_\_

Date: \_\_\_\_\_ Delivery Time: \_\_\_\_\_ a.m. p.m. End Time: \_\_\_\_\_ a.m. p.m.

\_\_\_\_\_

\_\_\_\_\_

Date: \_\_\_\_\_ Delivery Time: \_\_\_\_\_ a.m. p.m. End Time: \_\_\_\_\_ a.m. p.m.

\_\_\_\_\_

\_\_\_\_\_

## If you would like to pay by credit card, please fill number below.

Credit Card  Check will follow  
Card Type:  Amex  Visa  MC  Discover  Diners Club

\_\_\_\_\_  
Credit Card # Security Code Expiration

\_\_\_\_\_  
Printed Name Card Holder Zip Code

\_\_\_\_\_  
Authorized Signature

A copy of the contract outlining all services will be forwarded to you via facsimile. A signed Terms & Conditions page must be returned to Chicago Restaurant Partners and full payment in advance is required to complete your order.  
Prices are only guaranteed 60 days from event date.

**Chicago Restaurant Partners, 2301 South Lake Shore Drive, Chicago, IL 60616**  
**FAX: 312-791-7280**